

**Kingsley Area Schools**  
**REGULAR BOARD MEETING MINUTES**

**May 8, 2023**

**\*\*Meeting will be held in the High School Library at 7:00 P.M.\*\***

Upon request to the Superintendent, the District shall make reasonable accommodations for a person with disabilities to be able to participate in this meeting.

**7:00 P.M. Call to order the Regular Meeting of the Kingsley Area Schools Board of Education.**

**I. ROLL CALL**

Vivien Snyder not present, all other members present.

**II. APPROVAL OF AGENDA**

Max Anderson - 1st

Tina Schelich - 2nd

6-0

Carries

**III. CONSENT AGENDA**

1. Approval of Minutes

- a. Regular Board Meeting Minutes 4/10/2023
- b. Board Policy Committee Meeting Minutes 4/11/2023
- c. Board Curriculum Committee Meeting Minutes 4/26/2023

2. Consent Agenda

- a. Retirement of Middle School Secretary Kay Wagner effective 07/30/2023
- b. Resignation of Preschool Lead Teacher Rachel Leatherman at the end of the 2022-2023 school year, Middle School Special Education teacher Sarah DeMoulied, and 5th Grade Teacher Linnea Steverlynck.
- c. Hiring of: David Peck for HS Social Studies teacher starting in the 2023-2024 school year, Jeffrey Veit as the Assistant Facilities Director replacing retiree Todd VanSlembrouck with a start date of 05/01/2023, Leslie Gardiner as HS English teacher starting in the 2023-2024 school year, Christopher Worley as Middle School Science Teacher for the 2023-2024 school year, Hannah Rose as Elementary Art Teacher starting in the 2023-2024 school year, Nicole Federspiel as Middle School Special Education teacher in the 2023-2024 school year, Angela Edgecomb as the High School Secretary starting August 2023, Kimberly Hamilton as GSRP Assistant Teacher for the 2023-2024 school year, Kiara Schmittling as Elementary 1:1 Aide for the 2023-2024 school year, and Kathy Stein as Elementary Behavior Coach for the 2023-2024 school year.

3. Payment of bills

- a. We ask the Board for a motion to pay the bills in the amount of \$346,390.73.

Heather Bartelmay - 1st

Tina Schelich - 2nd

6-0

Carries

#### **IV. ADMINISTRATORS REPORTS**

1. Elementary School Report
2. Middle School Report
3. High School Report
4. Athletic Director's Report

#### **V. BOARD REPORTS/REQUESTS**

- The Finance Committee met on 5/3/2023 to discuss the requested purchases on this month's agenda as well as the progress with the Student Resource Officer. Referral bonuses have been added to the district so any person who successfully refers a bus driver or math teacher who becomes employed by the district will receive a \$1000 bonus. A \$5000 math teacher sign-on bonus was also added to the district. All sports coaches will be transferring to the internal payroll system in the coming school year and will no longer be paid as substitutes through WillSub. The 2023-2024 school year budget was discussed and at this time there are a lot of unknowns due to the government.
- The Curriculum Committee met on 4/26/2023 to discuss the new proposed science curriculum as presented by Jennifer Bowen. The Curriculum Committee is excited about this idea and thinks it will excite students in the science classes.

#### **VI. DISCUSSION ONLY**

1. ISD Board Elections & Board Resolutions.
2. HS Schedule step down credits process.
3. Contract extension with ESS Midwest, Inc for coordination of substitutes for the district.
4. Recommendation to adopt new science curriculum as presented to the Curriculum Committee by Jennifer Bowen on 04/25/2023 for the 2023-2024 school year.
5. Resolution to consider designation of Electoral Representative for the June 5, 2023 "Biennial Election."
  - Per Tony Temple: Heather Bartelmay is already the designated person for the BOE.
6. Purchase of projectors from SEHI in the amount of \$18,965.00.
7. Purchase of computer laptops and docking stations from SEHI in the amount of \$23,562.00.
8. Purchase of chromebook carts with stands from SchoolsIn in the amount of \$24068.94.
9. Purchase and Installation of new preschool fence for materials, labor, and travel costs from Perfect Fence Company in the amount of \$4,597.42.
10. Purchase and installation of fence updates and additional gates for athletic field and playgrounds from Perfect Fence Company in the amount of \$7,370.00.

11. Purchase and installation of three (3) replacement Lochinvar heating boilers for the Elementary Building from Michigan Mechanical North, LLC in the amount of \$27,900.13.
12. Purchase and installation of two (2) radiant tube heaters at the Bus Garage from Michigan Mechanical North, LLC in the amount of \$11,755.00.
13. Hiring Quality Sealcoating for resealing the asphalt lots for the Bus Garage and Elementary School in the amount of \$17,290.00.
14. 2024 KAS and Northwest Ed Report of Services General Budget.

## **VII. PUBLIC COMMENT**

- A parent in the district is requesting transparency in the changes happening in the high school from administration and wants to know if the community can see all bids available from vendors for purchases brought to the board.
- Parent's college prep night was canceled due to the high school being struck by lightning. A parent in the district is wondering if/when this will be rescheduled.

## **VIII. SUPERINTENDENT'S UPDATE**

- Unfortunately at this time the Student Resource Officer (SRO) negotiations have slowed.
- The Principals have been working together to find a solution to the music room for the upcoming year. The proposed solution is to use Mrs. Roeloff's room once she vacates the room in the fall.
- There has been a lot of staff switching positions internally which has been positive.
- The Superintendent has been reviewing policies at the request of the union to examine start and end times of work days.
- The staff/grade levels will be working together to examine the classes offered to make sure the grade learning step process is appropriate and they are not re-teaching information.

## **IX. ACTION**

1. Motion to extend contract with ESS Midwest, Inc for coordination of substitutes for the district.

Tina Schelich - 1st    Kelly Saxton - 2nd    6-0    Carries

2. Motion to adopt the second set of updated Thrun policies that were posted to the KAS website after the 04/10/2023 BOE meeting.

Max Anderson - 1st    Ian McKinley - 2nd    6-0    Carries

3. Motion to adopt the new science curriculum as presented to the Curriculum Committee by Jennifer Bowen on 04/25/2023 for the 2023-2024 school year.

Kelly Saxton - 1st Tina Schelich - 2nd 6-0 Carries

4. Designation of Electoral Representative for the June 5, 2023 “Biennial Election” and one alternate representative.

Kelly Saxton - 1st Tina Schelich - 2nd 6-0 Carries

5. Motion to purchase projectors from SEHI in the amount of \$18,965.00.

Max Anderson - 1st Tina Schelich - 2nd 6-0 Carries

6. Motion to purchase computer laptops and docking stations from SEHI in the amount of \$23,562.00.

Kelly Saxton - 1st Max Anderson - 2nd 6-0 Carries

7. Motion to purchase chromebook carts with stands from Schools in the amount of \$24068.94.

Max Anderson - 1st Tina Schelich - 2nd 6-0 Carries

8. Motion to purchase and approve installation of new preschool fence for materials, labor, and travel costs from Perfect Fence Company in the amount of \$4,597.42.

Tina Schelich - 1st Kelly Saxton - 2nd 6-0 Carries

9. Motion to purchase and approve installation of fence updates and additional gates for athletic field and playgrounds from Perfect Fence Company in the amount of \$7,370.00.

Max Anderson - 1st Kelly Saxton - 2nd 6-0 Carries

10. Motion to purchase and approve installation of three (3) replacement Lochinvar heating boilers for the Elementary Building from Michigan Mechanical North, LLC in the amount of \$27,900.13.

Heather Bartelmay - 1st Tina Schelich - 2nd 6-0 Carries

11. Motion to purchase and approve installation of two (2) radiant tube heaters at the Bus Garage from Michigan Mechanical North, LLC in the amount of \$11,755.00.

Max Anderson - 1st Kelly Saxton - 2nd 6-0 Carries

12. Motion to hire Quality Sealcoating for resealing the asphalt lots for the Bus Garage and Elementary School in the amount of \$17,290.00.

Max Anderson - 1st Tina Schelich - 2nd 6-0 Carries

13. Motion to approve the 2024 KAS and Northwest Ed Report of Services General Budget.

Kelly Saxton - 1st    Max Anderson - 2nd    6-0    Carries

#### **X. BOARD ROUND TABLE**

- Thank you to Kay Wagner for your 40+ years of service, you will be missed.
- Congratulations to our schools' band and choir for their amazing performances this past month.
- Congratulations to all of our student athletes and their performances this past month.
- Thank you Mr. Miggenburg for your hard work this past month making sure we have sports events and dealing with the weather.
- Thank you to everyone who participated in prom and for making it a memorable night for the kids.
- Board Members - please mark your calendars for June 1 and June 15, 2023 for Superintendent self evaluations.
- The BOE is very pleased with the positive energy in the schools right now.
- Question for the Superintendent - is there movement with the financial literacy class which has been requested?
- The high school credit step down process will need to be completed and reviewed by the Policy Committee in June or July before the 2023-2024 school year begins.

#### **XI. CLOSED SESSION**

1. Discussion for potential student reinstatement.

Motion to enter into closed session made by Kelly Saxton, seconded by Max Anderson at 8:04 P.M.

Exited closed session at 8:28 P.M.

Motion made by Max Anderson to reinstate student 2021C for the 2023-2024 school year with conditions to be determined by administration. Kelly Saxton - 2nd  
6-0    Carries

2. Discussion regarding the possible purchase of property near Kingsley Elementary.

Motion to enter into closed session made by Max Anderson, seconded by Kelly Sexton at 8:30 P.M.

Exited closed session at 8:44 P.M.

Motion made by Max Anderson to authorize Mr. Reyburn to purchase a parcel of land by the Kingsley elementary school, not exceeding \$5000 over the asking price.  
Kelly Saxton - 2nd.    6-0    Carries

#### **XII. ADJOURNMENT**

Tina Schelich - 1st    Max Anderson - 2nd    6-0    Carries    8:46 P.M.

**Kingsley Area Schools Board of Education:**

Tony Temple - President Vivien Snyder - Vice-President Kelly Saxton - Secretary Max Anderson –  
Treasurer Heather Bartelmay - Trustee Tina Schelich - Trustee Ian McKinley - Trustee

Mission Statement

"Kingsley Area Schools, together with family and community, share the responsibility to educate all students to become productive responsible citizens and lifelong learners."