

Adjust to consolidate schedules

More so for the middle school
This does not work for the high school (5/6 different classes)

Early Dismissal/4 days only in person

Consideration: half days are tough for our community
Little bit of flexibility

Expectations for online students

New semester
Principals/by building
Reiterate the expectations

Reevaluate the lunch schedules

Two hour A/C
Shorten lunches by 20 minutes

User prepared program administered by KHS teachers

Not serious conversations regarding this topic

Consider who is going back/forth
Make a commitment, unless extenuating circumstances
Mask mandates/students go on B Track
Someone exposed/quarantined for ten days
 Does on constitute change of track A/B
Vacations do not need change of track A/B
 Encourage parents not to switch tracks
Some students between families are not “shared”
More discussion

3. February Board Meeting – Dr. Keith Smith

Dr. Keith Smith may have to appear virtually for February’s Board Meeting
No objections

4. Budget Process – Nicole Darby

Welcome to the new board members
Bringing the 1st budget amendment to the next School Board Meeting for approval
Last June, the School Board approved the original budget for this school year
 General Fund
 Food Service
 Internal Student Activity Accounts
Most revenue is through the per pupil funding
 \$8,000/per pupil
 85% of funding for the budget
Expenses
 Salaries/Benefits make up 80% of the budget
 Different expenditures
 Utilities 5%
 Retirement rate is over 42%
 January/February – First Budget Amendment (typically)
 State and Federal Funding
 State Aide comes out in October
 Address retirement funding
 At-Risk Funding (adjusted)

Title Funding (adjusted in December)
Any staffing changes
 Add one-on-one aides, etc.
Dual enrollment
Final Budget in June
 Look at all expenses
 Locked into budget as of June 30
Audit in August
 Look at what School Board passed
 Actual expenditures
 If over budget, fines would take place
 Possible budget violation if not on budget

5. New Policies – Dr. Keith Smith

New polices are on the website

6. HS Teacher Interview Update – Dr. Keith Smith

Offer was extended and was turned down

 Long drive

Repost in March/April 2021

Public Comment – None

Reconfirmation of Extended Continuity Learning Plan –

1. Public Comment –

None

Not able to hear over zoom

2. ECOL Update – Dr. Keith Smith

Principals are able to choose and decide for each building

Flexibility is good – give principals the power to decide

Case by case basis/not a blanket policy for students on A/B Tracks

Middle School: try to consolidate

High School: one day off (possibly Wednesdays) every other week for students A/B (off) A/B

Create/provide another survey for feedback

National Honor Society: possibly provide tutoring/mentoring (in person/online)

Keep moving these discussions forward

Update language: “Community members are allowed into the building.”

Motion to: Approve Update language, “Community members are allowed into the building.”

Motion made by Heather Bartelmay 2nd Max Anderson Carried

Discussion and Action –

1. Chiller Bid – Dr. Keith Smith

Bids were reviewed

Motion to: Award the bid to Michigan Mechanical North of Suttons Bay for up to \$76,000.00

Motion made by Kelly Saxton 2nd Mike Schueller Carried

Organizational –

1. Election of Officers

Tony Temple - President

Beth Lajko – Vice President

Max Anderson – Treasurer

Kelly Saxton – Secretary
Vivien Snyder – Trustee
Mike Schueller – Trustee
Heather Bartelmay – Trustee

Motion to: Elect officers as stated for 2021:

Motion made by Heather Bartelmay 2nd Mike Schueller
– Aye, – Aye, – Aye, – Aye, – Aye, – Aye Carried

2. Meeting Dates and Times of Meetings

Motion to: Meetings will remain the 2nd Monday of every month, 7:00 pm thru January 2022 with the exception of June and July which will be combined and determined at a later date.

Motion made by Kelly Saxton 2nd Max Anderson Carried

3. Designation of Depositories for School Funds

Motion to: Continue to use TCF and Huntington Banks and MILAF

Motion made by Vivien Snyder 2nd Kelly Saxton Carried

4. Check Signatures

Motion to: Authorize Superintendent Dr. Keith Smith, and the Board Treasurer to sign payroll, accounts payable and activity fund checks.

Motion made by Kelly Saxton 2nd Mike Schueller Carried

5. Establish Superintendent and Business Manager as Electronic Financial Funds Officer

Motion to: Designate Superintendent and Business Manager as Electronic Financial Funds Officer

Motion made by Max Anderson 2nd Heather Bartelmay Carried

6. Establish Board Committees: No action completed regarding committees during this meeting

Curriculum/Technology:

Facilities:

Finance:

Personnel Staff/Admin:

Personnel Support Staff:

Policy:

Motion to: No action completed regarding committees – continue with the same committees

Motion made by Kelly Saxton 2nd Max Anderson Carried

7. Appoint Superintendent as Deputy Board Secretary

Motion to: Appoint Superintendent as Deputy Board Secretary

Motion made by Heather Bartelmay 2nd Mike Schueller Carried

8. Delegation of Election Duties

Motion to: Delegate election duties to Superintendent and Grand Traverse County Clerk

Motion made by: Heather Bartelmay 2nd Kelly Saxton Carried

9. Approval of Organizational Memberships

Motion to: Approve organizational membership with MASB

Motion made by Max Anderson 2nd Heather Bartelmay Carried

10. Approval of Annual Retainer Contracts

Motion to: Remain retainer clients of Thrun Law Firm, Delaporte Law, and Jeff Butler

Motion made by Kelly Saxton 2nd Heather Bartelmay Carried

11. Board Compensation

Motion to: Approve to maintain payment of \$50.00 per meeting

Motion made by Mike Schueller 2nd Vivien Snyder Carried

Board Round Table –

Tony Temple – Highly recommend classes, reimbursable. Hundreds of classes to choose from and learn position/requirements. A lot of information out there. Also, please share telephone numbers

Kelly Saxton – Looking forward to serving the people

Max Anderson – Thank you, excited to be a part of the board and happy to be here

Vivien Snyder – Welcome to the new members

Beth Lajko – Nothing to report

Mike Schueller – To the teachers and staff, concerns not are not ignored

Heather Bartelmay – Nothing to report

Adjournment –

Motion to: Adjourn at 9:00 pm.

Motion made by Kelly Saxton

2nd Mike Schueller

Carried

Respectfully Submitted,

Sheelah L. Walter

High School Secretary/Administrative Assistant

Kingsley Area Schools