KINGSLEY AREA SCHOOLS

Board of Education Regular Meeting January 11, 2021

Meeting held at the High School Library at 7:00 P.M.

Regular Meeting Called to Order - at 7:00 p.m.

Members Present – Tony Temple – President, Beth Lajko – Vice President, Kelly Saxton – Secretary, Max Anderson – Treasurer, Vivien Snyder – Trustee, Mike Schueller – Trustee, and Heather Bartelmay – Trustee, Dr. Keith Smith, Superintendent, and Nicole Darby, Business Manager

Roll Call - Pledge of Allegiance

Approval of Agenda -

Motion to: Accept approval of Agenda as presented.

1. Heather Bartelmay

2. Kelly Saxton

Carried

Consent Agenda -

Motion to: Approval of Regular Meeting minutes December 14, 2020, approval of payment of bills in the amount of \$250,518.95, acceptance of resignation: Tiffany Smith/JV Softball Coach.

Motion made by Kelly Saxton

2nd Mike Schueller

Carried

Board Reports/Requests -

None reported

Discussion Only -

1. KFT Teacher Survey - Dr. Keith Smith

Sense of overall frustration

No blame, a struggle

We have wonderful teachers/staff

Look different at each level (Elementary, Middle, and High School)

Younger will require more engagement from parents

High School level, more independent

Some students are struggling with online

Only 14 responses received – saying why students are not succeeding

Difficult to make decisions based on 14 responses

Keep online and face to face similar as possible

Teachers: not a lot of support

2. Union Officers Input – Dr. Keith Smith

Six suggestions:

Students commit to either A or B track

Stay for a marking period

Students need to remain successful within the format selected

A very few students are going back and forth

Allow a onetime pass/one switch

Medical need to transfer tracks

Accommodate the needs of students, the right thing to do

Do a better job educating students/parents with instructions

Adjust to consolidate schedules

More so for the middle school

This does not work for the high school (5/6 different classes)

Early Dismissal/4 days only in person

Consideration: half days are tough for our community

Little bit of flexibility

Expectations for online students

New semester

Principals/by building

Reiterate the expectations

Reevaluate the lunch schedules

Two hour A/C

Shorten lunches by 20 minutes

User prepared program administered by KHS teachers

Not serious conversations regarding this topic

Consider who is going back/forth

Make a commitment, unless extenuating circumstances

Mask mandates/students go on B Track

Someone exposed/quarantined for ten days

Does on constitute change of track A/B

Vacations do not need change of track A/B

Encourage parents not to switch tracks

Some students between families are not "shared"

More discussion

3. February Board Meeting – Dr. Keith Smith

Dr. Keith Smith may have to appear virtually for February's Board Meeting No objections

4. Budget Process - Nicole Darby

Welcome to the new board members

Bringing the 1st budget amendment to the next School Board Meeting for approval Last June, the School Board approved the original budget for this school year

General Fund

Food Service

Internal Student Activity Accounts

Most revenue is through the per pupil funding

\$8,000/per pupil

85% of funding for the budget

Expenses

Salaries/Benefits make up 80% of the budget

Different expenditures

Utilities 5%

Retirement rate is over 42%

January/February – First Budget Amendment (typically)

State and Federal Funding

State Aide comes out in October

Address retirement funding

At-Risk Funding (adjusted)

Title Funding (adjusted in December)

Any staffing changes

Add one-on-one aides, etc.

Dual enrollment

Final Budget in June

Look at all expenses

Locked into budget as of June 30

Audit in August

Look at what School Board passed

Actual expenditures

If over budget, fines would take place

Possible budget violation if not on budget

5. New Policies – Dr. Keith Smith

New polices are on the website

6. HS Teacher Interview Update - Dr. Keith Smith

Offer was extended and was turned down

Long drive

Repost in March/April 2021

Public Comment – None

Reconfirmation of Extended Continuity Learning Plan -

1. Public Comment -

None

Not able to hear over zoom

2. ECOL Update - Dr. Keith Smith

Principals are able to choose and decide for each building

Flexibility is good – give principals the power to decide

Case by case basis/not a blanket policy for students on A/B Tracks

Middle School: try to consolidate

High School: one day off (possibly Wednesdays) every other week for students A/B (off) A/B

Create/provide another survey for feedback

National Honor Society: possibly provide tutoring/mentoring (in person/online)

Keep moving these discussions forward

Update language: "Community members are allowed into the building."

Motion to: Approve Update language, "Community members are allowed into the building."

Motion made by Heather Bartelmay 2nd Max Anderson Carried

Discussion and Action -

1. Chiller Bid – Dr. Keith Smith

Bids were reviewed

Motion to: Award the bid to Michigan Mechanical North of Suttons Bay for up to \$76,000.00

Motion made by Kelly Saxton

2nd Mike Schueller

Carried

Organizational -

1. Election of Officers

Tony Temple - President

Beth Lajko – Vice President

Max Anderson - Treasurer

Kelly Saxton – Secretary Vivien Snyder – Trustee Mike Schueller – Trustee Heather Bartelmay – Trustee

Motion to: Elect officers as stated for 2021:

Motion made by Heather Bartelmay 2nd Mike Schueller

- Aye, - Aye, - Aye, - Aye, - Aye, - Aye Carried

2. Meeting Dates and Times of Meetings

Motion to: Meetings will remain the 2nd Monday of every month, 7:00 pm thru January 2022 with the exception of June and July which will be combined and determined at a later date.

Motion made by Kelly Saxton

2nd Max Anderson

Carried

3. Designation of Depositories for School Funds

Motion to: Continue to use TCF and Huntington Banks and MILAF

Motion made by Vivien Snyder

2nd Kelly Saxton Carried

4. Check Signatures

Motion to: Authorize Superintendent Dr. Keith Smith, and the Board Treasurer to sign payroll, accounts payable and activity fund checks.

Motion made by Kelly Saxton

2nd Mike Schueller

Carried

5. Establish Superintendent and Business Manager as Electronic Financial Funds Officer

Motion to: Designate Superintendent and Business Manager as Electronic Financial Funds Officer

Motion made by Max Anderson 2nd Heather Bartelmay Carried

6. Establish Board Committees: No action completed regarding committees during this meeting

Curriculum/Technology:

Facilities:

Finance:

Personnel Staff/Admin:

Personnel Support Staff:

Policy:

Motion to: No action completed regarding committees - continue with the same committees

Motion made by Kelly Saxton

2nd Max Anderson

Carried

7. Appoint Superintendent as Deputy Board Secretary

Motion to: Appoint Superintendent as Deputy Board Secretary

Motion made by Heather Bartelmay

2nd Mike Schueller

Carried

8. Delegation of Election Duties

Motion to: Delegate election duties to Superintendent and Grand Traverse County Clerk

Motion made by: Heather Bartelmay 2nd Kelly Saxton

Carried

9. Approval of Organizational Memberships

Motion to: Approve organizational membership with MASB

Motion made by Max Anderson 2nd Heather Bartelmay

Carried

10. Approval of Annual Retainer Contracts

Motion to: Remain retainer clients of Thrun Law Firm, Delaporte Law, and Jeff Butler

Motion made by Kelly Saxton 2nd Heather Bartelmay Carried

11. Board Compensation

Motion to: Approve to maintain payment of \$50.00 per meeting

Motion made by Mike Schueller 2nd Vivien Snyder Carried

Board Round Table -

Tony Temple – Highly recommend classes, reimbursable. Hundreds of classes to choose from and learn position/requirements. A lot of information out there. Also, please share telephone numbers Kelly Saxton – Looking forward to serving the people

Max Anderson – Thank you, excited to be a part of the board and happy to be here Vivien Snyder – Welcome to the new members

Beth Lajko – Nothing to report

Mike Schueller – To the teachers and staff, concerns not are not ignored Heather Bartelmay – Nothing to report

Adjournment -

Motion to: Adjourn at 9:00 pm.

Motion made by Kelly Saxton 2nd Mike Schueller

Carried

Respectfully Submitted, Sheelah L. Walter High School Secretary/Administrative Assistant Kingsley Area Schools