



Kingsley Area Schools  
402 Fenton Street  
Kingsley, MI 49649  
(231) 263-5261  
Dr. Keith Smith, Superintendent

**POSTING**

May 6, 2022

- Position:** Anticipated Full-Time Special Education Teachers
- Location:** Kingsley Area Schools
- Starting Date:** 2022/2023 School Year
- Rate of Pay:** Per Master Agreement
- Supervisor:** Building Principal
- Qualification:** Candidates must have valid teaching certificate, special education endorsement(s) required, highly qualified endorsement in ELA or math preferred. Physical attendance is an essential job skill.
- Application Deadline:** **Until Filled**
- To Apply:** Apply online at: <https://www.applitrack.com/kingsley/onlineapp>



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**POSTING**

May 11, 2022

**Position:** Preschool Assistant Teacher

**Location:** Kingsley Area School

**Starting Date:** 2022/2023 School Year – Monday-Friday 8:15am-4:15pm

**Supervisor:** Kristin Goethals, Elementary Principal

**Duties:** \*Assisting with the following: compliance with all licensing rules, regulations and other center staff in conjunction with the Early Childhood Specialist and Center Director/Principal, recruitment of children to the center, tracking staff/child ratios, keeping child files up to date and complete according to state licensing and MDE regulations, informing parents of schedules, including changes in the schedule or policy changes.

\*Interact with children to promote language, social, emotional, large and fine motor skills, participate in planning time, assist with record lesson plans and make them available to parents at any time, assist with ensuring that lesson plans reflect language, social, emotional, large and fine motor growth, assist with set-up, carry out and clean up all lesson plans with assistance from other staff members.

**Qualification:** \*CDA or  
\*associate of arts degree in early childhood, preschool education or child development or  
\*a total of at least 120 clock-hours of documented, formal child care education offered by approved training organizations and approved by MDE  
\*has at least two years from the date of hire to complete the appropriate training, but must have completed at least one formal course in child development when hired.  
Physical attendance is an essential job skill.

**Application  
Deadline:** May 27, 2022 or Until Filled

**Apply online at:** <https://www.applitrack.com/kingsley/onlineapp>



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**POSTING**  
May 10, 2022

**Position:** Library Media Paraprofessional

**Location:** Kingsley Area Middle School

**Starting Date:** 2022/2023 School Year

**Rate of Pay:** Per Master Agreement

**Hours:** 7.25 Monday - Friday

**Total Hours:** 36.25 hours per week

**Classification:** Media Para Pro

**Supervisor:** Heather Miller, Middle School Principal

**Duties:** Daily Media Center duties including ordering/circulation/shelving of materials.

**Qualification:** High School Diploma, deemed qualified per locally developed competency test, understanding of technology including data management and web based programs. Media center experience preferred. Physical attendance an essential job skill.

**Application Deadline:** Tuesday, May 31, 2022  
3:00 p.m.

**To Apply:** Apply online at: <https://www.applitrack.com/kingsley/onlineapp>



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**POSTING**

August 2021

**Position:** Bus Drivers - \$1500.00 Signing Bonus at Completion of First Month  
Kingsley Area Schools will pay for Training, CDL and Physical

**Location:** Kingsley Area School

**Starting Date:** To Be Determined

**Classification:** Bus Driver

**Supervisor:** Pam Clark

**Qualification:** CDL, Clear Background Check

**Application Deadline:** **Until Filled**

**To Apply:** Apply online at: <https://www.applitrack.com/kingsley/onlineapp>